

# Sofia Y.

## Middle Scrum Master

### SUMMARY

- 3 years of experience support Agile teams with Scrum process - Upper-Intermediate English
- Available ASAP

### TECHNICAL SKILLS

<b>Main Technical Skills</b>	Scrum (3 yr.), Agile (3 yr.)
<b>Methodologies, Paradigms and Patterns</b>	Agile (3 yr.), Kanban, Lean, Scrum (3 yr.)
<b>Collaboration, Task &amp; Issue Tracking</b>	Jira

### EXPERIENCE

#### Scrum Master/Agile Project Manager

January 2021 - Present (1 year 5 months)

##### Responsibilities:

- support Agile teams with Scrum process as a Scrum Master
- enhance Agile and Lean principles in the teams
- coach Team in self-management and self-organization
- setup and improve Jira Scrum/Kanban boards
- help teams to use the metrics for self-evaluation
- coach Scrum Masters and Product Owners
- risk and dependency management
- build effective communication process with main client developers, QA, and other departments

#### Head of Administrative Department

October 2019 - Present (2 years 8 months)

##### Responsibilities:

- organization of E5 team work process
- support of E5 office
- coordination of E5 open and corporate training events
- coordination of trainers loading and schedule
- resolving all outstanding issues and escalations



## **Event Manager**

June 2019 - October 2019 (5 months)

### **Responsibilities:**

- organization of training events (full cycle from ideation to gathering feedback)
- support of speakers during events
- communication with the participants
- resolving all outstanding issues during events

## **CERTIFICATIONS**

Professional Scrum Master I (PSM I)

Certified SAFe® 5 Agilist

## **EDUCATION**

National University of Kyiv-Mohyla Academy, Bachelor's degree  
2016 - 2020

