

Umer Zaman

Junior Personal Assistant | Django & Web Application Developer

SUMMARY

Software engineer with over 3 years of professional experience at COMSATS University Islamabad, specializing in Python, Django, and JavaScript. Notable for developing a complete Queue Management System to enhance university operations. Expert in Bootstrap, assisting with UI/UX design, backend logic, and data management. Proficient in conducting quality assurance and regression testing on complex web applications such as the Student Fee Management System. Holds a diploma in Graphic Design, contributing to a strong foundation in UI/UX principles. Capable of translating departmental requirements into effective technical solutions and maintaining system reliability for various university system modules.

TECHNICAL SKILLS

Main Technical Skills	JavaScript, Bootstrap 4, Python
Programming Languages	JavaScript, Python
.NET Platform	ASP Classic
Python Frameworks	Django
Databases & Management Systems / ORM	MySQL
UI Frameworks, Libraries, and Browsers	Bootstrap 4
UI/UX/Wireframing	UI/UX

WORK EXPERIENCE

Personal Assistant with QA Responsibilities, Quality Assurance for Web Applications

Duration: February 2014 - Present (11 years 10 months)

Summary: Performed quality assurance (QA) and testing for various web applications within the software development department, collaborating with teams to improve user experience and ensuring smooth operations for administrative tasks.

Responsibilities: Quality assurance and testing, regression testing, software quality improvement, user experience enhancement, issue resolution coordination.

Technologies: Not specified in resume

Personal Assistant | Django & Web Application Developer, Internal Web Application Development

Duration: February 2014 - Present (11 years 10 months)

Summary: Development and maintenance of web applications using Python and Django to optimize internal workflows, with an emphasis on system reliability and user experience.

Responsibilities: Web application development and maintenance, user interface design, user experience improvement, requirement gathering, and translating them into functional technical solutions.

Technologies: Python, Django, SQL Server, Classic ASP modernization, UI/UX design

Personal Assistant | Django & Web Application Developer, Queue Management System (QMS)

Duration: Not specified (part of ongoing roles)

Summary: Built a full Queue Management System (QMS) for COMSATS University, providing technical support and enhancement for various system modules.

Responsibilities: System development, technical support, system module management.

Technologies: Python, Django, SQL Server, Classic ASP modernization, UI/UX design

EDUCATION

- **Diploma of Graphic Designer**
- Graphic Design
- November 2021 - May 2022